

General Ledger Accountant

About DHI

DHI is a global and independent company dedicated to working on challenges within the fields of water and environment and sustainability. Within these fields, we provide a wide range of advisory, digital advisory, research and water governance services as well as providing leading edge MIKE technologies and products to the market. At DHI, we are constantly looking for passionate and talented people who are eager to join our team.

By joining DHI, you will not only become part of a dynamic and collaborative global team of experts; you will be empowered to innovate, engage and grow in your area of expertise. DHI is committed to disseminate our knowledge effectively and across our worldwide network of offices.

The role involves creating and analysing financial reports to ensure compliance with accounting standards and legal requirements. It includes collaborating with accounts payable and accounts receivable to manage the accounting treatment of incoming and outgoing invoices, as well as tax payments. The role is responsible for ensuring that all daily financial transactions are accurately recorded, including reconciling account balances and bank statements, maintaining the general ledger, and completing month-end closing procedures. Additionally, the role ensures accuracy and efficiency in all accounting tasks. Contributes to the standardisation and efficiency of financial processes.

Responsibilities and challenges

- Ensure all General Ledger (GL) entries are booked according to local legislation and DHI's internal guidelines
- Prepare and report all legal requirements, including taxes and fees (e.g., VAT, GST, Sales tax, income tax)
- Work closely with external auditors to finalise the Annual Report
- Reconcile account balances and bank statements
- Ensure accurate allocation of costs to appropriate departments and projects
- Provide technical support and assist in reporting to DHI Group
- Prepare financial statements and perform trial balance reviews
- Utilise month-end closing and reconciliation tools to streamline financial close processes
- Review and recommend modifications to accounting systems and procedures
- Participate in financial standards setting and the forecasting process
- Support cash flow forecasting efforts
- Support payroll process
- Support other finance processes and ensure the most efficient procedures are implemented within accounting

Key stakeholders

- DHI employees
- Auditors
- Legal
- Banks
- Shareholders
- Tax authorities

Key performance metrics

- Produce error-free accounting reports and present results accurately
- Ensure clean and on-time audit reports
- Ensure Legal Compliance
- Optimise use of GAAP for accurate financial reporting

Qualifications and personal skills

Professional Competencies:

- BSc in Economics or Business Administration with a major in Accounting
- Professional accounting certification is an advantage

Technical knowledge:

- High expertise in Generally Accepted Accounting Principles (GAAP), IFRS
- Proficiency with Microsoft office skills including Vlookups and pivot tables
- Fluent command of Business English (written and oral)
- Thorough knowledge of all accounting procedures

Breadth of expertise

- 3-5 years of experience in GL accounting
- Experienced and skilled finance professional with strong technical competence, possessing expertise in areas such as contract accounting, financial analysis, cash management, and financial modelling
- Able to train, coach, and support junior team members
- Expected to be qualified accountant or holding a relevant finance qualification, or alternatively, qualified through extensive experience and proven technical expertise

Personal attributes and Competencies:

- High accuracy and keen attention to detail
- Strong numerical and analytical skills
- Excellent mathematical abilities
- Strong interpersonal and teamwork skills
- Ability to perform well under time constraints
- Exceptional time management skills
- Proactive and solution-oriented mindset
- Sharp problem-solving abilities
- Continuous improvement mindset for process optimisation

We offer

To work at DHI means being part of an organisation that is the global leader in solving the world's toughest challenges in water environment. We will offer you:

- A job where the keyword is innovation
- A team of highly motivated colleagues, experts in the digital water space
- Professional and personal development. We empower our people. We ensure that they have the freedom to innovate and grow. We recruit professionals who can unite our technical excellence with our business excellence – and maintain our professional integrity at all times
- Flexible working opportunities
- A unique chance to work with highly professional and motivated colleagues from all around the world
- Continued career development
- In accordance with DHI Group policies. 10 – 20 days of travelling a year must be expected

Office location

- You will be located in our office in Kuala Lumpur.

How to apply

- Please submit your application including CV via the relevant job posting on DHI's website: <http://www.dhigroup.com/careers>
- Deadline for application is 31st July 2025
- For further information please contact Carol Lai, Head of Accounting at clsy@dhigroup.com